



Skills Development Trainer

Location:	High Level, AB
Temporary/Permanent:	August 31, 2028 (with the possibility of extension)
Hours of Work:	35 hours / week, (Mon) to (Fri), (8:30) am-(4:30) pm
Salary:	\$47,000 – 50, 000 / year

EmployAbilities is looking for a Skills Development Trainers supporting the Future Works High Level program. The successful candidate will deliver engaging training and skill development programs that help participants build confidence, strengthen workplace skills, and move closer to employment.

What You'll Do

- Facilitate interactive in-person and virtual training sessions that support employment readiness and workplace success.
- Build participant confidence through coaching, group activities, and individualized learning support.
- Develop and deliver workshops on topics such as workplace communication, mental health, boundaries, disclosure, and job search skills.

What You'll Bring

- Degree, diploma, or certificate in education, human services, career development, training, or a related field, or an equivalent combination of education and experience.
- Experience facilitating workshops, training programs, or group learning activities.
- Experience supporting individuals with disabilities, employment barriers, or diverse learning needs.

Needed Skills

- Strong presentation, facilitation, and public speaking skills.
- Excellent communication and interpersonal skills, with the ability to engage and motivate diverse groups.
- Ability to adapt training and coaching to accommodate different learning styles, abilities, and participant needs.
- Strong organizational and time management skills

How to Apply

Only individuals selected for interviews will be contacted. EmployAbilities is an equal opportunity employer; we encourage candidates of all backgrounds and experiences to apply. If you require accommodations, please let us know by contacting (Neda Nohi) at (nnohi@employabilities.ab.ca). In the subject line, indicate "(Job Title- Accommodation)".

About EmployAbilities

At EmployAbilities, we help people with disabilities and barriers to employment find jobs and live better lives. We are a collaborative, inclusive workplace that, in addition to providing a competitive salary, offers a comprehensive benefits package with RRSP matching, a professional development allowance, fifteen paid personal days per year, and many other perks.