

## Where Ability Meets Opportunity

At EmployAbilities, it is our mission to provide specialized services to individuals with disabilities or barriers to employment by creating opportunities for skill development, education, and employment.

We envision an inclusive society where all people are valued, respected, and have the opportunity to work to their full potential.

Since 1974, we have served people with disabilities, barriers to employment, and employers, and acted as a voice of community advocacy. Experience and passion have fueled our leadership in developing programs, services, and resources that increase the economic participation and empowerment of people with disabilities and individuals with barriers to employment. Our services are not about entitlement or compromise, but inclusion and opportunity.

## Volunteer Board Position- Community Engagement/Fundraising

EmployAbilities is looking to recruit a new volunteer board member to serve on the board of directors to provide governance to our non-profit organization moving forward.

The current need of the board is a board member with community engagement/fundraising experience in Edmonton that would be able to support the organization moving forward. We are seeking a passionate, relationship-driven individual to provide oversight and recommend community engagement and fundraising efforts. The ideal candidate will have meaningful connections with supporters, strategic partnerships, and drive revenue to support our mission.

### Responsibilities:

- Provide analysis, strategic advice, and recommendations to advance the delivery of organizational strategies and operational plans
- Capitalize on opportunities to build meaningful relationships externally
- Provide guidance, direction and advice on key deliverables for fundraising
- Provide oversight and direction to drive organizational fundraising
- Develop and implement strategies to deepen community relationships and increase visibility.
- Organize and attend community events, presentations, and outreach activities.
- Cultivate partnerships with local organizations, businesses, and influencers.

### Qualifications:

- A minimum of three years of previous board experience
- Proven skills and experience managing stakeholder relationships
- Experience in the development and implementation of a strategic plan
- Past experience in community engagement and fund-raising preferably at an executive or senior leadership level

## Job Posting

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The board meets every other month for nine times per year for approx. 120 minutes per meeting. Meetings are held on the last Wednesday of every month at 5pm at the head office in Edmonton at 402, 10909 Jasper Avenue (supper is provided). The new board members would need to be from Edmonton, have an interest in supporting individuals with disabilities and barriers in finding employment.

EmployAbilities have been providing employment supports for 50 years in Alberta to persons with disabilities and barriers to employment. EmployAbilities employs 50 staff with an annual budget of approximately 5 million dollars. EmployAbilities is a provincial organization currently providing services and programs in 9 communities in Alberta. Programs and services are focused on education, job skills, job development, and coaching.

## How to Apply

Please submit your complete resume and cover letter to: Jason Loewer, (executive director) [jasonl@employabilities.ab.ca](mailto:jasonl@employabilities.ab.ca)

In the subject line, please indicate Volunteer Board Position.

**The deadline for submission is August 15, 2025.**

EmployAbilities is an equal opportunity employer, and we are committed to increasing diversity and inclusion in our workforce and in our organizational practices. We encourage candidates of all backgrounds and experiences to apply.

If you require accommodations at any time during the recruitment phase include that information in your application.